

# M M I N U T E S

meeting: **AUDIT (EXAMINATION OF PAID  
ACCOUNTS/MONITORING OF AUDIT  
INVESTIGATIONS) SUB-COMMITTEE**

date: **12 DECEMBER 2011**

## **PRESENT:-**

Councillor Mrs Keirle (Chair);  
Councillors Inston, Dr Hardacre and Mrs Thompson

## **OFFICERS IN ATTENDANCE:-**

### **Delivery**

P Main	-	Assistant Director – Corporate Services
C Huddart	-	Head of Waste Management
R Lawton	-	Senior Officer – Community Services
S Lunn	-	Head of Operational Finance
R Morgan	-	Senior Audit Manager
M Wilkes	-	Principal Auditor
S Woodward	-	Head of Street Scene Services
M Fox	-	Democratic Support Officer

### **Education and Enterprise**

I Gladwin	-	Head of Service – Project Design and Commissioning
B Willis	-	Section Leader – Traffic Control and Regulation

**Wolverhampton**  
City Council



**PART I – OPEN ITEMS**  
**(Open to Press and Public)**

**Declarations of Interest**

- 52 Councillor Dr Hardacre declared a personal interest in agenda item 8 (Accounts selected for Examination on 26 September 2011) as a Director of Wolverhampton Academy Trust.

**Minutes**

- 53 Resolved:-  
That the minutes of the meeting held on 26 September 2011 be approved as a correct record.

**Accounts for Examination Selected on 18 July 2011 (Resolution 50)**

- 54 Members noted that a briefing note had recently been circulated in connection with issues raised at a previous meeting. One issue related to the issue of orders being raised after services had been provided, which officers had been asked to pursue through School Governing Bodies (Account No 1). It was agreed to keep this matter on record for future review.

**Schedule of Outstanding Minutes (Appendix 1/20)**

The Democratic Support Officer submitted the schedule of outstanding minutes.

- 55 Resolved:-  
That the report be received and noted;

**Selection of Paid Accounts**

Members had met prior to the meeting to select accounts from the Community Directorate.

- 56 Resolved:-  
That it be noted that the following accounts had been selected for Audit Investigation and report to a future meeting of the Sub-Committee and also that the Sub Committee require a further report to the next meeting to explain the context to expenditure on agency staff in the Community Directorate during November 2011:-

**Payments Selected from A & C (November 2011)**

<b>#</b>	<b>Line Nos</b>	<b>(£)</b>
1	123	412.59
2	124	222.30
3	440	40,640.32
4	443	8,536.08
5	470	2,891.28
6	494	2,607.50
7	535	2,976.00
8	537	6,407.14
9	561	29,922.68
10	572	1,499.16
11	575	54,133.07
12	577 - 580	53,451.00
13	601	1,184.00
14	743	507.28
15	863 - 864	34,328.26
16	1339	214.15
17	1338	220.39
18	1356	4.22

**Exclusion of Press and Public**

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Resolved:-

That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from consideration of the items of business in Part II of the agenda on the grounds that, in view of the nature of the business to be transacted or the nature of the proceedings, exempt information falling within paragraph 1, 2 & 3 of Schedule 12A of the Act, was likely to be disclosed.

**PART II – EXEMPT ITEMS**  
**(Press and Public Excluded)**

**Accounts for Examination Selected on 26 September 2011**  
**(Appendix 1/21)**

The Head of Audit Services presented a report which provided details of the selection of paid accounts which had been selected for examination on 26 September 2011 and where appropriate, provided details of action to be taken to address any area of weakness in control

or compliance with the Council's Financial and Contract Procedure rules which might have been identified during the course of the review.

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Resolved:-

(i) That the summary of investigations and action taken be noted.

(ii) That in connection with Account No 5, officers ascertain whether the Early Years Unit have agreed to take the actions detailed in paragraph 5.3 of the Action Plan and that Members be advised of the result before the next meeting.

(iii) That, in connection with Account Nos 11 and 12, officers pursue the future implications for services relating to the collection and disposal of sharps/health care costs for clients with learning disabilities, as currently carried out by the PCT, and provide a response for Members before the next meeting.

(iv) That, in connection with Account No 15, further information be provided to Members before the next meeting to include an overview of appropriate financial and trading information about all outdoor events arranged by the Council.

(v) That in connection with Account No 16, concern be expressed at the lack of bins available in the City for the disposal of dog waste and that officers be requested to provide further information to Members before the next meeting.

**Audit Update (Appendix 1/22)**

The Head of Audit Services presented a report which provided the Sub-Committee with an update on current Audit Investigations

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Resolved:-

That the report be received and noted